



# Azure Maintenance Mode Scheduler

## Administration Guide

This guide will cover how to customize and lock down the Azure Maintenance Mode Scheduler for your end users.

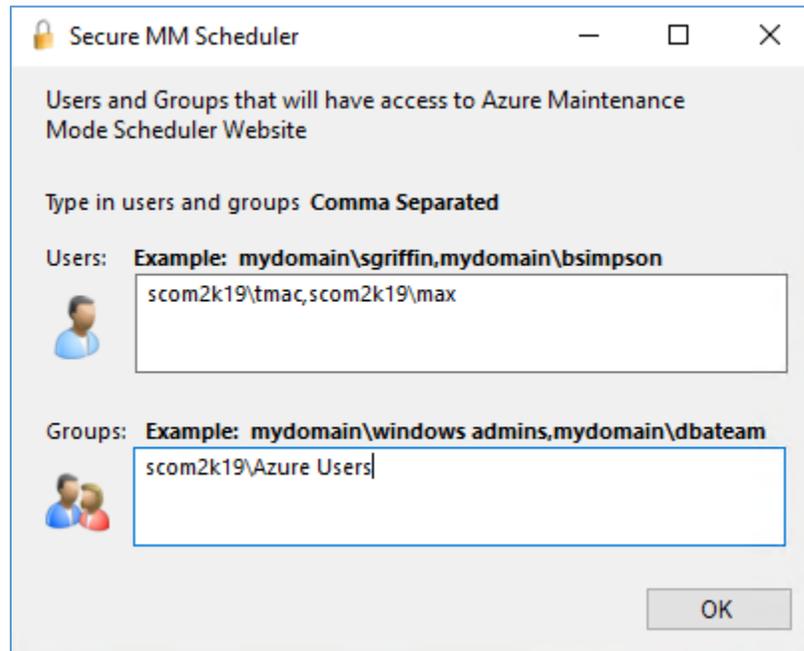
### Table of Contents

<b>Control Access</b> to the Azure Maintenance Mode Scheduler Website .....	2
<b>Customize</b> Look and Feel .....	3
<b>Change</b> Date Format .....	4

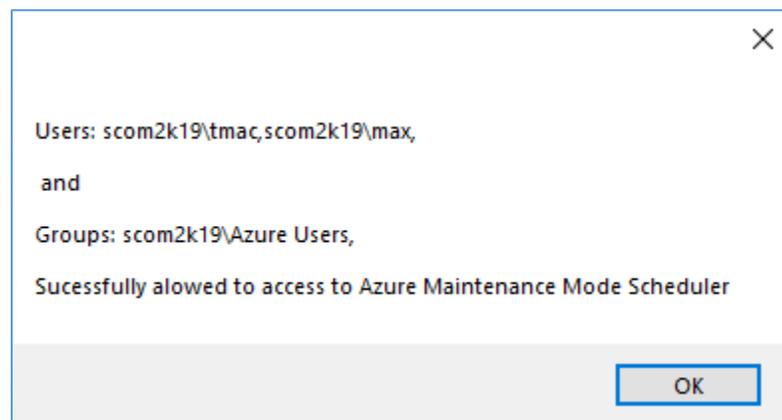
## Control Access to the Azure Maintenance Mode Scheduler Website

In this scenario the Azure admin wants to limit who can access the Azure Maintenance Mode Scheduler tool.

- 1.) Log into the Management Server where the Azure Maintenance Mode Scheduler is installed. Browse out to C:\Program Files\Azure Maintenance Mode Scheduler
- 2.) **Double click** on the file **SecureMMWeb.exe**
- 3.) On the User Access Control dialog pick Yes
- 4.) The Secure Azure MM Scheduler tool will launch
- 5.) Type in the domain users and domain groups you want to have access to the tool. Make sure you grant yourself access as well. For multiple users and groups, use a comma to separate them.



- 6.) Click OK
- 7.) You should get a pop-up dialog telling you that the users and groups have been successfully granted access.



- 8.) The website is now secure and users will be authenticated before they are allowed access to the site.

## Customize Look and Feel

In this scenario, the Azure Administrator only wants **users** to see **Rules, and Instant Maintenance Mode**.

- 1.) Go to the hidden Settings page. <http://yourMSServer/AzMM/Settings>
- 2.) Go to the Customization Section
- 3.) Uncheck **Enable Instant MM Page**
- 4.) Click **Save**

Azure Maintenance Mode Scheduler

Rules Instant MM Manage

### Settings

Version: 1.0  
License: Your license will expire in 28 days

#### Customization

Date Format: 04/19/2022 12:26 AM

Enable Instant MM:

Enable Manage:

Save

#### Licensing

License Key: RQcsUGl8rWA=-7o0bqxF/UzTorMGd3QGArg==

Activate

Now when a user launches the Azure Maintenance Mode Scheduler tool, he will see a simpler interface with only the Rules and Manage Tab showing up.

## Change Date Format

- 1.) Go to the hidden Admin page. <http://yourMSServer/AzMM/Settings>
- 2.) Under the **Customization** Section
- 3.) Change click on the Radio button for you correct Date Format.

### Customization

**Date Format:**

20/04/2022 15:32 (24 Hour)

